

**Kentucky Secretary of State**  
**TREY GRAYSON**

Division of Corporations  
BUSINESS FILINGS

P.O. Box 718  
Frankfort, KY 40602  
(502) 564-2848  
<http://www.sos.ky.gov/>

Renewal Certificate  
of Assumed Name

RAN

This certifies that the assumed name of

\_\_\_\_\_  
[Name under which the business will be conducted]

is renewed by

\_\_\_\_\_  
[Real name KRS 365.015(1)]

which is the "real name" of [YOU MUST CHECK ONE]

\_\_\_\_\_ a Domestic General Partnership

\_\_\_\_\_ a Foreign General Partnership

\_\_\_\_\_ a Domestic Limited Liability Partnership

\_\_\_\_\_ a Foreign Limited Liability Partnership

\_\_\_\_\_ a Domestic Limited Partnership

\_\_\_\_\_ a Foreign Limited Partnership

\_\_\_\_\_ a Domestic Business Trust

\_\_\_\_\_ a Foreign Business Trust

\_\_\_\_\_ a Domestic Corporation

\_\_\_\_\_ a Foreign Corporation

\_\_\_\_\_ a Domestic Limited Liability Company

\_\_\_\_\_ a Foreign Limited Liability Company

organized and existing in the state or country of \_\_\_\_\_, and whose address is

\_\_\_\_\_  
Street address, if any

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

The certificate of assumed name was filed with the Secretary of State on \_\_\_\_\_.

The renewal certificate is executed by

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name and title

\_\_\_\_\_  
Print or type name and title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## **Certificate of Renewal of Assumed Name Filing Instructions**

### **ASSUMED BUSINESS NAME AND DATE OF FILING**

The renewal certificate must state the assumed name as filed with the Secretary of State.

The renewal certificate must state the date the certificate of assumed name was filed with the Secretary of State

### **WHO MAY SIGN**

The Renewal Certificate must be signed by:

- at least one partner authorized to do so by the partners of a Domestic or Foreign General Partnership (also includes a Joint Venture);
- at least one partner authorized to do so by the partners of a Domestic or Foreign Registered Limited Liability Partnership;
- a general partner of a Domestic or Foreign Limited Partnership;
- the trustees of a Domestic or Foreign Business Trust;
- any person authorized to act for the Domestic or Foreign Corporation;
- a member or manager authorized to act for the Domestic or Foreign Limited Liability Company.

### **NUMBER OF COPIES**

Submit the original signed Renewal Certificate and at least one exact or conformed copy (may be a photocopy). All file-stamped copies will be returned to you as evidence of filing. One file-stamped copy must then be filed with the county clerk of the county where the entity is deemed a resident for the purposes of and under the provisions of KRS Chapter 355.

### **FILING FEE AND MAILING ADDRESS**

The filing fee is **\$20.00**.

Your check should be made payable to the "Kentucky State Treasurer".

#### **MAILING ADDRESS**

Trey Grayson  
Secretary of State  
P O Box 718  
Frankfort, KY 40602-0718

#### **OFFICE LOCATION**

Room 154, Capitol Building  
700 Capital Avenue  
Frankfort, KY 40601

### **WEB SITE ADDRESS**

Our home page address is [www.sos.ky.gov](http://www.sos.ky.gov)

Click on "On Line Business Database" for information on status of all business entities in Kentucky. Forms are also available on our web site.

For name availability, call (502) 564-2848, press 2, and then press 1.

For further information, call (502) 564-2848, press 2 and then press 5 or try our web site.

**NOTE:** An assumed name registration is effective for a term of five (5) years from the date it is filed with the Secretary of State and may be renewed for a successive term upon filing a renewal certificate. A renewal certificate must be filed with the Secretary of State within six (6) months prior to the expiration date. A renewal certificate filed with the Secretary of State renews the assumed name for a five-year term. The business entity should arrange its own reminder of the renewal deadline, since the Secretary of State is not required to send renewal certificates. Any certificate of assumed name in effect on July 15, 1998, shall continue in effect for five (5) years and may be renewed by filing a renewal certificate with the Secretary of State.